

**Cass County Historical Society
Board of Directors Meeting
November 22, 2011 4:30 PM
Inspiration Hall, Bonanzaville**

Present: Bob Clarke, Elton Solseng, Paul Meyers, Tom Jacobson, Marie Shields, Bob Jostad,
& Brad Nudell

Absent: Arlen Kalvik

Staff: Troy White, Andrew Nielsen, Pat Matthys, & Kira Gilbraith

Guests: Colleen Solseng

I Call to Order

Meeting was called to order by President Clarke at 4:35 PM

II Approval of October 25, 2011 Minutes

A motion was made by Meyers to accept the October minutes, second by Solseng, approved, motion carried.

III Approval of October, 2011 Financials

Shield made a motion to approve the October Financials with changes as noted by Jostad, **(Jostad suggested we try selling the Valley City Fire Truck to raise revenue, Jostad suggested Andrew contact the VCFD to see if that would be a possibility, he suggested mentioning Ken Raveling's name as he was instrumental in getting the fire truck here.) Second by Meyers, approved, motion carried.**

White reported to the board he had obtained a quote for D&O Insurance, at an annual cost of \$750 for \$1,000,000 coverage, with a \$2500 deductible. **A motion was made by Jostad to approve the insurance, second by Solseng, approved, motion carried.**

IV Directors Report (see hard copy hand out)

1. Lucien Barnes financing – SBA, USDA, Bankers
 - Coalition of 6 banks – Choice, Alerus, Starion, State Bank, First International, Western.
 - USDA – Mark Wax - Guaranteed Loan – 90% Guarantee. **White & Stavenger met with Mark**
 - Bridge Loan – Choice Financial – Funds before end of year. Guaranteed by our supporters. 6 month, interest only.
2. Meeting with Subcontractors – Tuesday Nov. 29th
3. Lucien Barnes/museum changes: **Events Center will now occupy the upstairs level, Inspiration Hall will be the storage facility, and bathrooms will be the library, this will eliminate having to construct a hallway (for fire code purposes) thru the center of the building.**
4. AG – Training – See attached email as to personnel issues. **White will write a letter to the Cass County Commissioners regarding our training session, Mary Kay Kelsh will also write a letter to the commissioners.**

5. Loader – Titan costs –see attached **White is asking Titan for a donation towards the cost of fixing the loader.**
6. Christmas on the Prairie – Sponsors/donations (Kira Report)
7. Letters to Members – see attached return letter
8. Meetings with staff/projects

Andrew

- Working on the auction items Fairgrounds
- Cleaning/organizing building 16
- Securing silent auction items for Christmas on the Prairie
- Mavis Nymon Estate. **Will be receiving artifacts from the estate and the possibility of planned giving.**
- Artifact accessioning items and registration

Joe

Arthur Town Hall – Foundation is complete. Currently as of today Joe building two 87' support walls made out of 2x6 lumber. That will be pre installed before the move. Mike Larson volunteered to laser the foundation and help Joe with securing the walls to make sure they are straight and level. John Bartholomay volunteered to help with the project as well. Joe is also building a 7'x 28' wall for the electrical room out of 2x4.

Nick Schmidt was here this past Friday and met with Joe about preparations needed to complete the move. The plan as of now is to move Arthur Hall sometime before Christmas.

Hunter Times - The shingling is complete. Thanks Marie and to all the volunteer help. John Bartholomay, Nathan Vasek, Gary & Scott from the telephone group and Roger Anderson.

Lucien Barnes – Troy secured the funds from the CVB to get heat into the new museum. Coty Mechanical has been sub contracted by SA Mechanical.

Yard Lights – Joe replaced 6 out of 8 light pole bulbs. 4 pole lights need to have the ballasts or lenses replaced. Paul Matthys (Pat's son) who works for Cass County Coop will be here this week or early next week to volunteer his time to replace them. Joe repaired all of the light fixtures along McIntyre Ave. they are all working.

Pay loader – We are waiting to hear from Titan Machinery to see if anything can be donated. The estimated repair cost is \$7500.00. The repairs need are as follows: Brake, Compressor and Governor, Parking brake, Service Transmission, Batteries need to be replaced, the entire 24 volt wiring system needs to be replaced, remove the old heater and install new.

Building 37 – The old furnace and tank have been disbanded and an electrical heater from our old museum was installed.

Kira

- Christmas on the Prairie
- Communications/social Media

V Committee Reports

Grounds Report:

Reported in Director's report

Collections Report: Collections Committee agenda 11/09/2011

1) Approve minutes from previous meeting 9/21/2011

Item Summary Recommendation

2) Potential New Acquisitions

- a) straight edge razor sharpener from Horace, ND - no others in our collection **Accept**
- b) desk and high chair 1950s era desk and high chair - no history, already have similar **Deny**
- c) wood car model cutouts made by donor - not relevant to collection **Deny**
- d) Mavis Nymon collection Cass Clay milk bottles **Accept**
 - 1935 Fargo NSP coal strike stick w/ police names **Accept**
 - Grosz Studio ink blotter **Accept**
 - Broadway Pharmacy paper fan **Accept**
 - NDAC stuffed animal **Accept**
 - Fargo Dog License book **accept**
 - Quilt made by Mavis Nymon, circa 1930 **Accept**
 - Folk art paintings made by Harry Ostby, circa 1950s-1960s **Maybe accept one or two**
 - Ralph Peotter pottery **Accept**
 - Kodak developing tank **Maybe**
 - Movie making book **Maybe**
 - Butter churn **Accept**
 - Animal skin work gloves **Accept**
 - Wood riding toy **Accept**
 - Duck decoy **Deny**
 - Misc. old European toy instruments **Maybe**
 - Other misc. **Deny**

3) Late Additions

Potential Deaccessions

- a) Dakota Clinic golf cart not in collection, doesn't work, sell at auction
- b) 1/2 scale steam train JFK rode on train during parade in Fargo, ND discuss at board meeting very large, takes up the space of four large cars donate to another museum. is not operational and is in extremely poor condition or make arrangements to repair. **Jostad made a motion that Nielsen check into our options of donating, will check with Dilworth, or a museum, if not the it should go to auction, second by Nudell, approved, carried**

Potential New Acquisitions

- c) 1906 NDAC notebook notes from steam engine class by Leonard Buckley, Buffalo, ND donor has photos of Mr. Buckley operating steam engines on his farm. **Accept**
- d) Farm Bureau drill vacuum invented by farmer in Warren, MN, made by Ro-Bank Mfg. in Wahpeton, ND and sold by MN Farm Bureau Service Co. **Accept**
- e) 1943 Case VAI tractor used by Air Corp. in WWII and then the VA Hospital in Fargo **Accept**
- f) 1950s US Navy uniform need more information - have several Navy uniforms already **Maybe**

Education: No Report.

Finance: Given with approval of October finances.

Promotion & Marketing: Given in directors report

Personnel: Tom Jacobson asked that the report be tabled until the December meeting.

VI Additions:

Jostad & Clarke explained that Brad Nudell had been working out of town all summer and therefore Was unable to attend the board meetings, Jostad & Clarke stated that was a legitimate excuse and Nudell should be allowed to continue to serve as a director.

VII Adjourn

Due to the Christmas season it was decided to hold the December meeting on Tuesday, December 20th, 4:30pm

A motion was made by Solseng to adjourn, second by Shields, approved, motion carried.